

Curtains are an essential step to keeping your home warm and family healthy this winter.

It's easy to get free curtains.

- 1) Make an appointment with us on 389 3400 x 705 or curtainbank@sustaintrust.org.nz
- 2) Complete the attached form with the window measurements for your home's main living area.
- 3) If people in your home have housing related health issues, we may be able to provide curtains for some bedrooms as well. Ask about this option when making your appointment.
- 4) Bring your Community Services Card and this form to your appointment and pick up your fitted, lined curtains.

For further free advice on how to keep your home warm and power bills low, phone a Sustainability Trust advisor on 0800 388 588.



Contact Wellington Curtain Bank:

04 389 3400 x 705
curtainbank@sustaintrust.org.nz
www.sustaintrust.org.nz

Wellington Curtain Bank address:

8 Horner St, Newtown
Hours: Tues – Thurs,
10.30am – 4pm

WELLINGTON CURTAIN BANK FORM

Wellington Curtain Bank provides free curtains to Community Services Card holders.

First name:

Surname:

Address:

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Phone:

Mobile:

Email:

Please circle: Own Home Rental

Housing NZ WCC Flat

CURTAIN MEASUREMENTS

Only provide measurements for your home's main living area. We are unable to provide curtains for other rooms at this stage.

Window 1

1. Width (cm)	
2. Length (cm)	
3. Drop to floor (cm)	
Needs curtain tracks	Yes <input type="checkbox"/> No <input type="checkbox"/>

Window 2

1. Width (cm)	
2. Length (cm)	
3. Drop to floor (cm)	
Needs curtain tracks	Yes <input type="checkbox"/> No <input type="checkbox"/>

Window 3

1. Width (cm)	
2. Length (cm)	
3. Drop to floor (cm)	
Needs curtain tracks	Yes <input type="checkbox"/> No <input type="checkbox"/>

Office use only:	Date received:
Work Order No:	# of curtains:
Follow up call comments:	Date Entered:

CENTIMETRE RULE



HOW TO MEASURE YOUR WINDOWS

Width

1. Measure your window from the outside edges of the window frame, in centimetres.

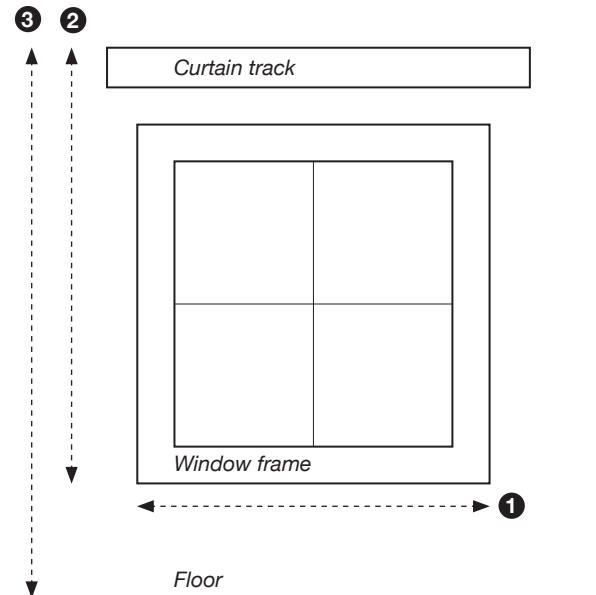
Length

2. Measure from the top of the curtain track to the bottom of the window frame, in centimetres.

Drop

3. Measure from the top of the curtain track to the floor, in centimetres.

Note: If you do not have a curtain track, measure from the top of the window frame. Please note that this is what has been done.



Curtain Bank Client:

I confirm that I have a Community Services Card.
I give permission for Wellington Curtain Bank staff to check my curtains if required to ensure they are properly in place. I will be contacted prior to any visit.

Signature:

Date:

How did you hear about Wellington Curtain Bank?

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Free curtains to help you stay warm this winter

Wellington Curtain Bank is proudly supported by



and made possible with the help of



www.sustaintrust.org.nz